

PROJECT MANAGER



Job Holder:

ID Number:

D.O.J:

Location: Somalia

Date received: 2018-04-08

Reporting to: Country Manager

Next review:

JOB PURPOSE

The Project Manager Civil Engineer will be responsible for technical engineering, engineering design and review, standards, survey work, inspections and other engineering software applications under the supervision of Head of Engineering maintaining standard industry design principles.

MAIN JOB ACCOUNTABILITIES & EXPECTATIONS

Perform construction administration services for various engineering projects including drafting, reviewing and amending shop drawings, construction schedules, milestone invoicing, attending project meetings, preparing / negotiating change orders, confirming permit compliance, reviewing acceptance testing reports, and coordinating project close-out.

Resources allocation. Writing reports and preparing presentations. Research and advise on the best engineering solution to meet with client's needs and budget.

Produce detailed designs and documentation for the construction and implementation of engineering projects.

Assists in hiring and evaluating employees. Supervises, trains, and evaluates team members.

Prepare engineering calculations required for the design of projects and supervise the drafting. Provides design data for surveying, and engineering applications using Auto CAD; Pavement Management; word processing; spread sheet and Geographic Information Systems (GIS); uses appropriate computer hardware; responsible for the data input and surveys, engineering drawing.

Provides technical assistance and consults with other departments regarding engineering functions, site development, drainage, and all other MEP functions. Coordinate and direct research development and testing of materials, processes or systems related to engineering works.

Supervise the testing and commissioning of completed works. Analyse and interpret reports on loading, labour, productivity, quality, materials and performance.

RA CORE SKILLS

- Work Ethic
- Communication
- Flexible
- Team Oriented
- Self-Motivated

PREFERRED QUALIFICATION & EXPERIENCE

Qualifications in Civil Engineering.

Proven managerial experience within construction industry (10 years). Proficient with MS project and AutoCAD.

Experience in executing MOD and FCO projects is commendable.